



Guru Gobind Singh Indraprastha University

Dwarka Sector-16-C, New Delhi-110078
University School of Biotechnology

N.I.Q.: GGSIPU/USBT/GP/projects/2020-21/01

Dated: 23/03/20201

Sub: Inviting quotations from Firms for patents filing

Expression of interests are invited from Intellectual Property Firms engaged drafting and filing of Patent application in India. The firm should be providing the following services:

1. Patentability Assessment: Patent search and opinion on patentability
2. Drafting and Filing Indian provisional application
3. Filing Indian complete application after provisional
4. Filing Indian complete application at first instance
5. Filing PCT
6. Request for examination
7. Prosecution
 - a. Response to Office Action (FER)
 - b. Hearing & written submission
8. Grant

Quotations are requested for following service and deliverables

- 1) Patentability Assessment: Patent search and opinion on patentability
- 2) Drafting and Filing Indian provisional application
- 3) Filing Indian complete application after provisional
- 4) Filing Indian complete application at first instance (**quote optional**)
- 5) Filing PCT
- 6) Request for examination
- 7) Prosecution (**quote optional**)
 - a. Response to Office Action (FER)
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Terms and Conditions:

1. Rates should be quoted in Indian rupees for each activity mentioned above with line wise detail as professional fees and Govt fees.
2. The price quoted should be exclusive of all taxes, However the expected tax % should be mentioned.
3. The company should provide a copy of GST registration certificate along with the quotation.
4. Estimated timelines for completion of each activity
5. Bill can be raised for each or combination of services mentioned above, Payment will be made only after submission of complete and satisfactory data/ analysis reports for those service(s)
6. Quotes should be submitted in sealed envelope to the following address:
Dr Gaurav Pandey, Room# AFR-209, University School of Biotechnology, Guru Gobind Singh Indraprastha University, Sector 16C, Dwarka, New Delhi-1 10078.
7. **Last date for submission** of the quotes in sealed envelopes is **30th March 2021, 11:00 AM**

Gaurav Pandey

Dr Gaurav Pandey
(Associate Professor)

Umesh

23/3/21